

RAI HOTEL SERVICE HOTEL RESERVATION FORM



Plenary COSAC 2004, 21 November - 23 November 2004

To make a reservation, complete this form and fax to +31 (0)20 549 1946 or e-mail to hotelservice@rai.nl. To make your reservation online please visit www.rai.nl/hotelservice.

Personal details

☐ Mr. ☐ Mrs. ☐ Ms. Title:

First name:

Last name:

Company:

Address:

Postcode: City:

Country:

Telephone: Fax:

E-mail:

Hotel details (please select your hotel from the enclosed hotel list)

Preferred hotel choice:

Second hotel choice:

Arrival date: Departure date:

Number of rooms: ☐ Single ☐ Double

Additional guest names:

Special requests:

Terms and conditions

- Notification of cancellations and amendments should always be made to **RAI HOTEL SERVICE** directly and can only be accepted in writing. Changes on reservations with arrival in the weekend or on Monday/Tuesday can only be processed if received before Friday 5 pm (CET). Cancellations will be charged with administration costs of EUR 35,00. For cancellations received within 48 hours prior to the arrival date and no shows, the hotel is entitled to charge the first night's room rate.
- On all our reservations the UVH (the Uniform Hotel Conditions) are applicable. These can be sent upon request. A different cancellation and deposit policy is applicable on room reservations (10 rooms or more). We will enclose these conditions with the confirmation.
- No rooms can be guaranteed **after 20 October 2004**.

Credit card details

All hotel reservations need to be guaranteed by a valid credit card. Guests are responsible for payment of all charges at checkout.

☐ American Express ☐ Diners ☐ Euro/Master ☐ Visa

Credit card number: Expiry date: CVC*:

*) last 3 digits on the back of the card. Only required for Euro/Master and Visa

I understand the terms and conditions stated above.

Name: Date: Signature of cardholder: