

GENERAL INFORMATION

L COSAC Meeting

Vilnius, 27–29 October 2013

Date and venue The L COSAC Meeting will take place on 27–29 October 2013 in the Hall of the Act of 11 March of the Seimas of the Republic of Lithuania (Building I of the Seimas).
Entrance – Building II of the Seimas.

Address of the Seimas of the Republic of Lithuania:
Gedimino pr. 53, LT-01109 Vilnius, Lithuania
www.lrs.lt, www.eu2013.lrs.lt

**Arrival/
departure and
transport**

The participants are kindly requested to make their own arrangements for transportation from/to the airport to the hotel or the venue of the event (the Seimas).

Transportation from the hotel to the venue of the event will be provided by the organisers.

Vilnius International Airport is approximately 7 km from the City Centre and approximately 8 km from the Seimas.

Taxi fare is approximately 50 Litas.

For more information on Vilnius International Airport, see: www.vilnius-airport.lt/en. Vilnius International Airport offers free access to Wi-Fi.

The following taxi companies are recommended by the organisers:

Taxi Company	Phone
<i>Vilnius veža</i>	+ 370 640 47 667; + 370 521 57 229
<i>Sauda</i>	+ 370 526 60 660
<i>Smart taksi</i>	+ 370 520 00 820

The quality of service of other taxi companies cannot be guaranteed.

Accommodation The participants can choose from the following list of hotels:

Radisson Blu Astorija* **** (70 rooms reserved)

Didžioji g. 35/2, LT-01128 Vilnius, Lithuania

Tel. + 370 5 236 0826

Fax + 370 5 212 1762

E-mail: reservations.vilnius@radissonblu.com

www.radissonblu.lt

The participants are kindly requested to make their hotel reservations individually by sending the filled in reservation form directly to the hotel **no later than 8 October 2013.**

Room	Rate
Single	EUR 160
Double	EUR 180

Kempinski Cathedral Square***** (60 rooms reserved)

Universiteto g. 14, LT-01122 Vilnius, Lithuania

Tel. (+ 370) 5 220 1100

Fax (+ 370) 5 220 1170

E-mail: reservations.vilnius@kempinski.com

www.kempinski.com

The participants are kindly requested to make their hotel reservations individually by sending the filled in reservation form directly to the hotel **no later than 8 October 2013**

Room	Rate
Single	EUR 165
Double	EUR 185

Ramada Hotel & Suites Vilnius***** (20 rooms reserved)

Subačiaus g. 2 , LT-01127 Vilnius, Lithuania

Tel. + 370 5 255 3355

Fax + 370 5 255 3311

E-mail: hotel@ramadavilnius.lt

www.ramadavilnius.lt

The participants are kindly requested to make their hotel reservations individually by sending the filled in reservation form directly to the hotel **no later than 8 October 2013.**

Room	Rate
Single	EUR 135
Double	EUR 158

Novotel Vilnius Centre**** (50 rooms reserved)

Gedimino pr. 16, LT-01103 Vilnius, Lithuania

Tel. + 370 5 266 6200

Fax + 370 5 266 6201

E-mail: h5209-re@accor.com

www.novotel.com

The participants are kindly requested to make their hotel reservations individually by sending the filled in reservation form directly to the hotel **no later than 8 October 2013.**

Room	Rate
Single	EUR 150
Double	EUR 160

Amberton Vilnius Centre**** (40 rooms reserved)

L. Stuokos-Gucevičiaus g. 1, LT-01122 Vilnius, Lithuania

Tel. + 370 5 210 7461

Fax + 370 5 210 7460

E-mail: dir.vilnius@amberton.lt

www.ambertonhotels.com

The participants are kindly requested to make their hotel reservations individually by sending the filled in reservation form directly to the hotel **no later than 8 October 2013.**

Room	Rate
Single	EUR 125
Double	EUR 135

Europa Royale Vilnius**** (35 rooms reserved)

Aušros vartų g. 6, LT-01129, Vilnius, Lithuania

Tel. + 370 5 266 4996

Fax + 370 5 261 2000

E-mail: vilnius@europaroyale.com

www.groupeuropa.com

The participants are kindly requested to make their hotel reservations individually by sending the filled in reservation form directly to the hotel **no later than 8 October 2013.**

Room	Rate
Single	EUR 70
Double	EUR 75

Registration of participants

Online registration in advance

All participants are kindly requested to register individually online at www.eu2013.lrs.lt **no later than 8 October 2013.**

Registration at the event

Registration desks will be available at the hotels on 27 October 2013.

On 28 October 2013, the participants can register on Floor 1, Building II of the Seimas.

During the registration, the participants will be able to collect identity badges and the documents of the L COSAC Meeting.

Meanings of the colours of the lanyards attached to identity badges:

red – heads of delegations;

blue – members of delegations;

green – delegation staff;

yellow – media;

orange – interpreters;

Lithuanian three-colour flag – event organisers.

The participants are kindly requested to wear their identity badges at all times during the event.

Should you lose your badge, please immediately contact the event organisers.

Documents

The updated programme of the L COSAC Meeting, other working documents and information are available at www.eu2013.lrs.lt. The participants are invited to closely follow the information updates on the website.

The updated documents will be distributed upon the registration at the L COSAC Meeting.

All the documents are available in Lithuanian, English, and French.

After the event, the documents will be published at www.eu2013.lrs.lt.

Interpretation

Simultaneous interpretation into all the official languages of the EU will be provided during the event, except the meetings of political groups and the Informal Lunchtime Session on 28 October 2013.

Please note that there are 24 interpretation booths in the Hall of the Act of 11 March of the Seimas. In case any delegation wishes to bring its own interpreters and needs an interpretation booth, it is requested to notify the organisers in advance.

Interpretation booths will be allocated on a first-come-first-served basis.

Taking the floor

The participants wishing to take the floor during the event are kindly requested to fill in request-for-the-floor cards. The cards will be provided upon registration together with other documents of the event. The cards will be coloured, with each colour corresponding an item on the agenda.

The floor will be given on the basis of the requests for the floor received. The floor can be taken from a participant's seat.

Services

An internet café will be available near the Hall of the Act of 11 March of the Seimas with internet access and a printer.

Medical service	<p>Emergency medical aid will be available throughout the event in Room 110, Building III of the Seimas.</p> <p>Other medical services and care (including hospitalisation) is under personal responsibility of the participants.</p> <p>The participants are advised to have appropriate health insurance.</p> <p>It is the responsibility of the participants to have a sufficient amount of their regular medications.</p> <p>Closest pharmacies:</p> <p><i>Camelia vaistinė</i> Gedimino pr. 60, LT-01110 Vilnius, Lithuania Tel. + 370 5 249 6168 Open: I–V – 7.30–20.00 VI – 10.00–16.00</p> <p><i>Gintarinė vaistinė</i> J. Jasinskio g. 5–8 / M. Rotundo g. 2–8, LT-01112 Vilnius, Lithuania Tel. + 370 5 249 7991 Open: I–V – 7.30–18.00</p>
Catering	<p>Coffee breaks and lunch will be served in the Stained Glass Gallery, Building I of the Seimas.</p> <p>Throughout the event coffee and water will also be available in the Stained Glass Gallery of Building I of the Seimas.</p> <p>The participants are requested to refrain from taking food and drinks to the Hall of the Act of 11 March of the Seimas.</p>
Smoking	<p>In Lithuania, smoking is prohibited in offices, restaurants, cafes, public transport and other in-door public places with the exception of places designated for smoking.</p> <p>There is a smoking area near the Hall of the Act of 11 March of the Seimas.</p>
Local Time	<p>Lithuanian time zone is GMT+2.</p>
Climate	<p>Continental-marine Average temperature in October: +10 °C in daytime, +4 °C at night.</p> <p>Weather forecasts and other related information about the climate in Lithuania are available on the webpage of the Lithuanian Hydrometeorological Service at www.meteo.lt.</p>

Currency	<p>The national currency of the Republic of Lithuania is the Litas (LTL). Payments are accepted in Litas only. Hotels, restaurants, cafes and shopping centres accept debit and credit cards.</p> <p>The official exchange rate for the euro established by the Bank of Lithuania: EUR 1 is LTL 3.4528; the currency is exchanged at a market rate.</p> <p>Cash (in Litas) can be withdrawn from an ATM or a bank.</p> <p>ATM of the <i>SEB bankas</i> bank is available in the lobby on Floor 1, Building II of the Seimas.</p> <p>ATM of the <i>Swedbank</i> is available in the lobby on Floor 1, Building III of the Seimas.</p>
Cultural programme	<p>On 27 and 28 October 2013, dinners with cultural programme will be offered.</p> <p>On 27 October 2013, the dinner hosted by Mr Gediminas KIRKILAS, Deputy Speaker of the Seimas, Chair of the Committee on European Affairs, will take place in the Palace of the Grand Dukes of Lithuania in Vilnius (www.valdovurumai.lt/en).</p> <p>On 28 October 2013, the dinner hosted by H. E. Loreta GRAUŽINIENĖ, Speaker of the Seimas, will take place in the Lithuanian National Philharmonic Society (www.filharmonija.lt).</p>
Information	<p>All the information about the event is available at www.eu2013.lrs.lt.</p> <p>During the event, an information desk will be located outside the Hall of the Act of 11 March of the Seimas.</p> <p>The participants will have free access to Wi-Fi in the Seimas. Network name: <i>Seimas Open</i>.</p>
Contacts of the Event Organisers	<p>Loreta RAULINAITYTĖ Coordinator of the Parliamentary Dimension of the Lithuanian Presidency of the Council of the EU, Director of the Communications Department Tel. + 370 5 239 6762 Mobile + 370 698 42 083 Fax + 370 5 239 6589 E-mail: loreta.raulinaityte@lrs.lt, presidency@lrs.lt</p> <p>Renata LYGIENĖ Head of the Office of the Committee on European Affairs Tel: +370 5 239 6592 Mob: +370 620 90 524 Fax: +370 5 239 6409 E-mail: renata.lygiene@lrs.lt, presidency@lrs.lt</p> <p>Matas MALDEIKIS Advisor to the Office of the Committee on European Affairs Tel: +370 5 239 6864 Mob: +370 620 90 947 Fax: +370 5 239 6409 E-mail: matas.maldeikis@lrs.lt</p>

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Registration

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